Request for Applications

1. Solicitation Development
   - RFAs can be written by USAID, APC, or jointly.

2. Release of Solicitation
   - Question and answer process is facilitated.
   - APC receives applications and reviews them for eligibility.

3. Application Evaluation
   - APC facilitates the Technical Evaluation Committee (TEC).
   - As necessary, APC facilitates the best and final offer process before the TEC finalizes their selection(s).

4. Pre-Award
   - APC issues a pre-award survey to selected applicants and prepares award documents for USAID approval.

5. Approval and Award
   - APC obtains Agreement Officer Representative (and if necessary, Office of Acquisition and Assistance) approval to issue the award.

6. Monitoring and Reporting
   - Technical oversight is determined and APC receives regular technical and financial reports from grantee.
   - As necessary, APC prepares subaward modifications.

7. Award Close-Out
   - APC submits final grantee reports to USAID and all other close-out actions are completed.